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THE NATIONAL TREASURY

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15th January, 2015

TREASURY CIRCULAR NO. 1/2015

To: ALL ACCOUNTING OFFICERS

IMPLEMENTATION OF THE 30% PUBLIC PROCUREMENT RESERVATIONS AND PREFERENCES FOR YOUTH, WOMEN AND PERSONS WITH DISABILITIES

I. PURPOSE

The purpose of this circular is to clarify issues on prequalification and bid bonds with regard to enterprises registered under the Access to Government Procurement Opportunities (AGPO) Program at the National Treasury.

II. PREQUALIFICATION

During the registration at the National Treasury the applicants are required to submit the following documents:

- a) Valid tax compliance/tax exemption certificate
- b) Certificate of incorporation/business registration certificate
- c) Identification documents (passport/national ID)
- d) CR 12 for limited companies or partnership deed for partnership business (where applicable)



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- e) National Council for Persons With Disabilities Certificate (where applicable)
- f) National Construction Authority Certificate for construction category where applicable)
- g) Certification from relevant regulatory/professional bodies

The applicants are registered under: General Supplies, Fresh Produce and Agricultural Produce, Professional Services and Consultancy, ICT Services, Small Works and Engineering categories.

This registration serves as prequalification and procuring entities are hereby instructed not to subject them to any further prequalification.

III. BID BONDS

Regulation 21. 1-3 of Legal Notice 58 on Preference and Reservations, 11 states that:

“(a) No tender securities shall be required from small and micro enterprises or enterprises owned by disadvantaged groups participating in procurement proceedings.

(b) Notwithstanding paragraph (1), target groups shall be required to complete and sign the Tender Securing Declaration Form set out in the Second Schedule.

(c) Any bidder from the target group who fails to adhere to the terms of the Tender Securing Declaration Form shall be liable to debarment pursuant to section 115 of the Act.”

Bid Bonds are therefore not required for persons under the AGPO program.

IV. SEPARATION OF TENDERS FOR THE TARGET GROUP

To increase the uptake of the youth and persons with disabilities owned enterprises and to address unfair competition, clear separation of the tenders targeting the groups should be dealt as follows:



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